

**[SWT VIRTUAL MEETING WEBCAST
LINK](#)**

Members: Hazel Prior-Sankey (Chair), Simon Coles (Vice-Chair), Ian Aldridge, Benet Allen, Lee Baker, Marcus Barr, Mark Blaker, Chris Booth, Paul Bolton, Sue Buller, Norman Cavill, Dixie Darch, Hugh Davies, Dave Durdan, Kelly Durdan, Caroline Ellis, Habib Farbahi, Ed Firmin, Andrew Govier, Roger Habgood, Andrew Hadley, John Hassall, Ross Henley, Marcia Hill, Martin Hill, John Hunt, Marcus Kravis, Andy Milne, Richard Lees, Sue Lees, Libby Lisgo, Mark Lithgow, Janet Lloyd, Dave Mansell, Chris Morgan, Simon Nicholls, Craig Palmer, Derek Perry, Martin Peters, Peter Pilkington, Andy Pritchard, Steven Pugsley, Mike Rigby, Francesca Smith, Federica Smith-Roberts, Vivienne Stock-Williams, Phil Stone, Andrew Sully, Nick Thwaites, Anthony Trollope-Bellew, Ray Tully, Terry Venner, Sarah Wakefield, Alan Wedderkopp, Danny Wedderkopp, Brenda Weston, Keith Wheatley, Loretta Whetlor and Gwil Wren

Agenda

1. Apologies

To receive any apologies for absence.

2. Minutes of the previous meeting of Full Council

To approve the minutes of the previous meeting of the Committee.

(Pages 7 - 20)

3. Declarations of Interest

To receive and note any declarations of disclosable pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors and Clerks of Somerset County Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

4. Public Participation

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

Temporary measures during the Coronavirus Pandemic

Due to the Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will holding meetings in a virtual manner which will be live webcast on our website. Members of the public will still be able to register to speak and ask questions, which will then be read out by the Governance and Democracy Case Manager during Public Question Time and will either be answered by the Chair of the Committee, or the relevant Portfolio Holder, or be followed up with a written response.

5. To receive any communications or announcements from the Chair of the Council

6. To receive any communications or announcements from the Leader of the Council

7. To receive any questions from Councillors in accordance with Council Procedure Rule 13

8. Urgent Officer Decision - Rules and Guidance for applications to Somerset West and Taunton Council's Discretionary Business Grants Fund - To Note

(Pages 21 - 52)

This matter is the responsibility of Executive Councillor for Economic Development and Asset Management, Councillor Marcus Kravis.

This report details decisions taken on 26 May 2020 and 8 June 2020 by the Chief Executive under the urgency rules contained within paragraph 5 of the Budget and Policy Framework within the Council's Constitution.

9. Parking Charging

(Pages 53 - 56)

This matter is the responsibility of the Executive Councillor for Planning and Transportation, Councillor Mike Rigby.

The purpose of this report is to update Members on the impact of Covid-19 on Car Parking charging and for Members to make a decision as to how to proceed in terms of charging for parking.

10. Charter for Compassion

(Pages 57 - 64)

This matter is the responsibility of Executive Councillor for Community, Councillor Chris Booth.

The Charter for Compassion is a document, linked to a world-wide movement, through which community groups, public bodies, faith organisations and individuals can commit to work together to find solutions to local issues, doing so in a way that is underpinned by values of compassion, fairness and respect, in order to alleviate suffering.

11. Coastal Improvement Works Report

(Pages 65 - 76)

This matter is the responsibility of Executive Councillor for Environmental Services, Councillor Sarah Wakefield.

This report seeks Council approval to allow officers, with the support of other agencies, to work on a coastal protection scheme for Blue Anchor. This decision is necessary as Council previously directed on a legacy Environment Agency bid proposal.

12. Council Governance Arrangements Report

(Pages 77 - 84)

This matter is the responsibility of the Executive Councillor for Corporate Resources, Councillor Ross Henley.

The purpose of this report is to recommend to Members that mechanisms are put into place to investigate and carry out an options appraisal on Council Governance Arrangements, with particular focus on the type of structure that would suit Somerset West and Taunton Council. Both the Audit, Governance and Standards Committee and the Executive have recommended the report for Council approval.

13. Access to Information - Exclusion of the Press and Public

During discussion of the following items it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 13 13.02(e) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act

1972. The Council will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommend that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the ground that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

14. Zero Carbon Affordable Homes Pilot

(Pages 85 - 108)

This matter is the responsibility of Executive Councillor for Housing, Councillor Francesca Smith.

In 2019, the Council declared a climate emergency and committed to working towards achieving carbon neutrality and climate resilience by 2030. As a result SWT is developing policies and delivering actions to reduce the pace of climate change. In 2020 the Council agreed a Housing Revenue Account (HRA) 30 year Business Plan. This plan included an ambition to develop 1000 new affordable homes for the HRA over 30 years. These ambitions have been joined in this proposed pilot scheme to build up to fifty (50) zero carbon council homes and create a blueprint for future affordable housing developments in the District.

15. Commercial Investment Portfolio Update

(Pages 109 - 114)

This matter is the responsibility of Executive Councillor for Economic Development and Asset Management, Councillor Marcus Kravis.

To update Members on the progress made in implementing the Commercial Investment Strategy, delays encountered and to set out key milestones for the delivery going forward until 2021.

16. To Re-admit the Press and Public

17. To consider reports from Executive Councillors

(Pages 115 - 192)

Part I – To deal with written questions to the Executive.

Part II – To receive reports from the following Members of the Executive:-

a) Councillor Federica Smith-Roberts – Leader of the Council

b) Councillor Benet Allen – Deputy Leader & Communications and Culture

- c) Councillor Christopher Booth – Community
- d) Councillor Ross Henley – Corporate Resources
- e) Councillor Marcus Kravis – Asset Management and Economic Development
- f) Councillor Richard Lees – Sports, Parks and Leisure
- g) Councillor Peter Pilkington – Climate Change
- h) Councillor Mike Rigby – Planning and Transportation
- i) Councillor Francesca Smith – Housing
- j) Councillor Sarah Wakefield – Environmental Services

An Executive Councillor shall submit a report to an Ordinary Meeting of the Council as to current and future business of their portfolio for the information of and comment from the Council. Such reports are for discussion and comment only and no motion shall be put to the meeting as to any such item other than those closure motions described in Standing Order 5.

18. Scrutiny Annual Report - For Information

(Pages 193 - 198)

19. Audit Annual Report - For Information

(Pages 199 - 204)



JAMES HASSETT
CHIEF EXECUTIVE

Please note that this meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by taking part in the Council Meeting during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Following Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will be live webcasting our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting](#) website.

If you would like to ask a question or speak at a meeting, you will need to submit your request to a member of the Governance Team in advance of the meeting. You can request to speak at a Council meeting by emailing your full name, the agenda item and your question to the Governance Team using governance@somersetwestandtaunton.gov.uk

Any requests need to be received by 4pm on the day that provides 2 clear working days before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Tuesday, requests need to be received by 4pm on the Thursday prior to the meeting.

The Governance and Democracy Case Manager will take the details of your question or speech and will distribute them to the Committee prior to the meeting. The Chair will then invite you to speak at the beginning of the meeting under the agenda item Public Question Time, but speaking is limited to three minutes per person in an overall period of 15 minutes and you can only speak to the Committee once. If there are a group of people attending to speak about a particular item then a representative should be chosen to speak on behalf of the group.

Please see below for Temporary Measures during Coronavirus Pandemic and the changes we are making to public participation:-

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Full Council, Executive, and Committee agendas, reports and minutes are available on our website: www.somersetwestandtaunton.gov.uk

For further information about the meeting, please contact the Governance and Democracy Team via email: governance@somersetwestandtaunton.gov.uk

If you would like an agenda, a report or the minutes of a meeting translated into another language or into Braille, large print, audio tape or CD, please email: governance@somersetwestandtaunton.gov.uk